COMMONWEALTH of VIRGINIA

Commonwealth Transportation Board

W. Sheppard Miller, III
Chairperson

1401 East Broad Street
Richmond, Virginia 23219

(804) 482-5818

DRAFT MINUTES
MEETING OF THE COMMONWEALTH TRANSPORTATION BOARD
WORKSHOP MEETING
VDOT Central Auditorium
1221 East Broad Street
Richmond, Virginia 23219
November 10, 2025

The workshop meeting of the Commonwealth Transportation Board was held in the Central Office Auditorium of the Virginia Department of Transportation in Richmond, Virginia, on November 10, 2025. The Chairman, W. Sheppard Miller, presided and called the meeting to order at 10:10 a.m. beginning with the Pledge of Allegiance.

Present: Messrs. Byers, Coleman, Davis, Fowlkes, Good, Gribbin, Lawson, Laird, Minchew, Smoot, Stant, Ms. Dunlop, Ms. Green, Ms. Sellers, Mr. Brich, ex officio, Commissioner of Highways.

Absent: Ms. Tiffany Robinson, ex officio, Director of the Department of Rail and Public Transportation

Agenda 1. SMART SCALE Project Cancellation
Purchase and Additional Bus Shelters (UPC 110806)
Hampton Roads District
Kimberly Pryor, Virginia Department of Transportation
Referenced by attachment of presentation.

Agenda 2. Commissioner's Items
Stephen Brich, Virginia Department of Transportation

Agenda 3. Secretary's Items
Shep Miller, Secretary of Transportation

ADJOURNMENT:
The meeting adjourned at 10:30 a.m. on November 10, 2025.
Respectfully Submitted:
Carol Mathis,
Assistant Secretary to the Board

# # #

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COMMONWEALTH TRANSPORTATION BOARD
WORKSHOP AGENDA

VDOT Central Office Auditorium
1221 East Broad Street
Richmond, Virginia 23219
November 10, 2025
10:00 a.m.

1. SMART SCALE Project Cancellation
   Purchase and Additional Bus Shelters (UPC 110806)
   Hampton Roads District
   Kimberly Pryor, Virginia Department of Transportation

2. Commissioner's Items
   Stephen Brich, Virginia Department of Transportation

3. Secretary's Items
   Shep Miller, Secretary of Transportation

# # #


VDOT
Virginia Department of Transportation

SMART SCALE PROPOSED PROJECT CANCELLATION

Bus Purchase and Additional Bus Shelters (UPC 110806)

Hampton Roads District

Kimberly Pryor, IID Director

November 2025

SMART SCALE Proposed Project Cancellations

SMART SCALE Policy on Project Cancellation, December 2023

- A project that has been selected for funding through either the High Priority Projects Program or Construction District Grant Program may be cancelled only by action of the Board

Project Information

Bus Purchase and Additional Bus Shelters (UPC 110806)

- Submitted by Williamsburg Area Transit Authority (WATA) in Round 2 of SMART SCALE
  - Total Original Project Cost: $334,058
  - Total SMART SCALE Request: $334,058
  - Request funded with HPP funds
- Original Scope Included:
  - Purchase of one medium duty bus and construction of two new bus shelters
- Nominal benefits were identified in all six factor areas

Project Snapshot

	Original Application
Total $	$334,058
SMART SCALE $	$334,058 (HPP)
SMART SCALE Score	43.29
Funding Scenario Rank	8/25
Current Expenditures	N/A

Change Since Project Selection

- Since selection in Round 2, a comparable service has been executed within portions of the corridor and the service as described in the application will not be implemented
- WATA concurs with the project's cancellation

Recommendation for Action

- **Approve proposed project cancellation in December 2025**
  - **Transfer all High Priority Program funds to the Statewide HPP Deallocation Balance Entry (UPC -21770)**


VDOT
Virginia Department of Transportation

Director's Report

November 2025

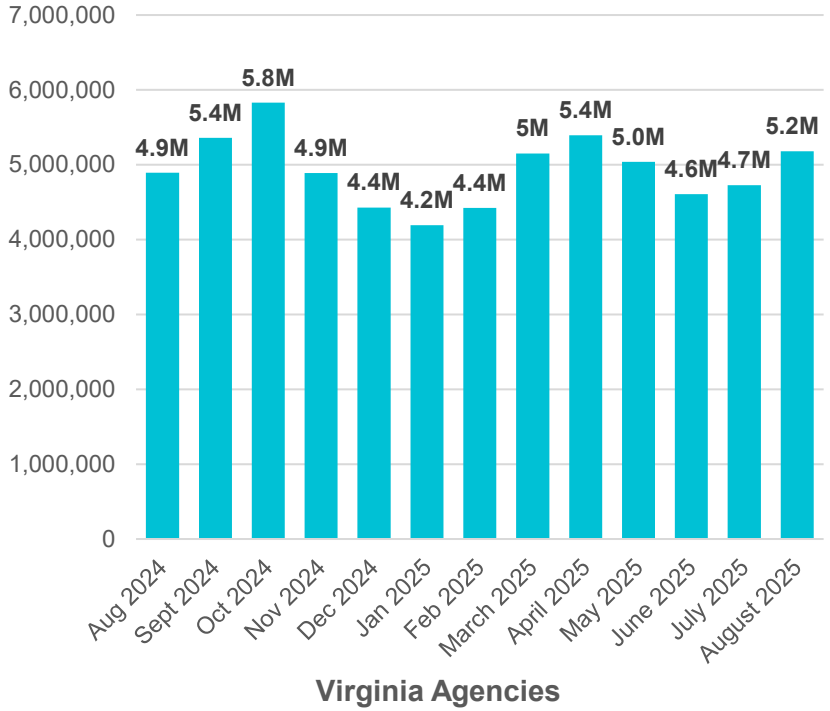
DRPT

VIRGINIA DEPARTMENT OF RAIL AND PUBLIC TRANSPORTATION

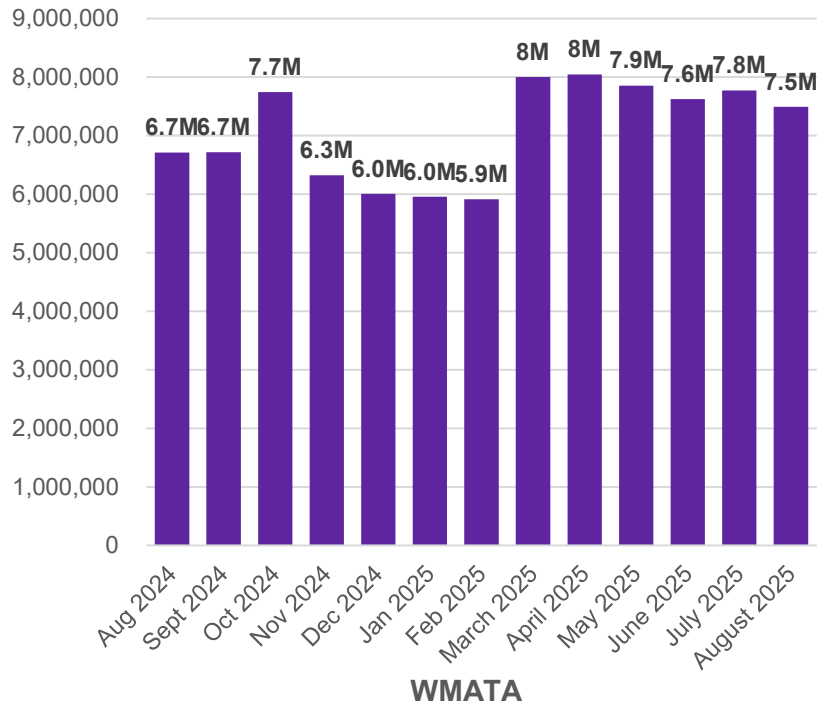


Statewide Transit Ridership

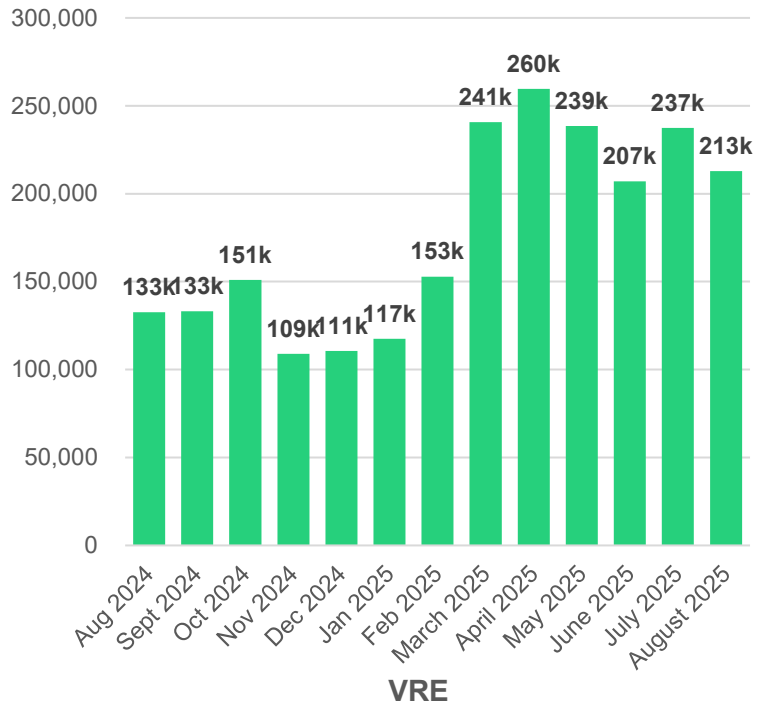
Statewide Transit Ridership – August 2024 to August 2025



Virginia Agencies



WMATA

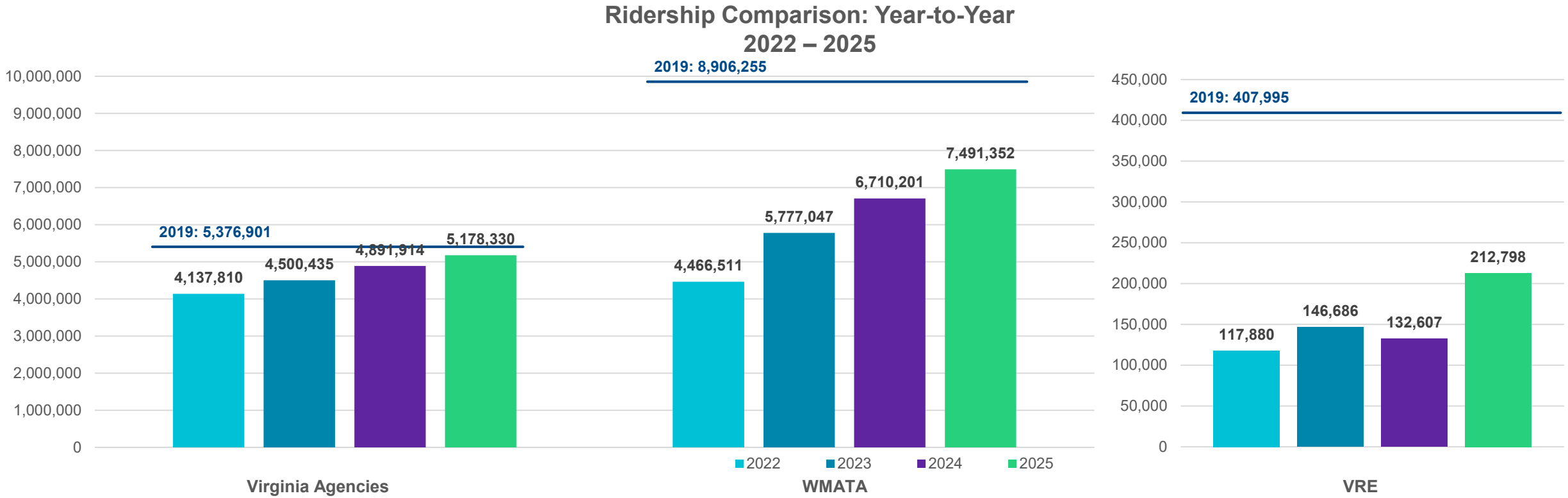


VRE

Agencies	Aug 2024	Sept 2024	Oct 2024	Nov 2024	Dec 2024	Jan 2025	Feb 2025	March 2025	April 2025	May 2025	June 2025	July 2025	Aug 2025	Total*
Virginia Agencies	4,891,914	5,360,434	5,828,176	4,889,995	4,427,193	4,190,344	4,422,095	5,149,919	5,392,036	5,038,705	4,605,627	4,726,900	5,178,330	59,209,754
VRE	132,607	133,247	150,972	109,026	110,625	117,466	152,882	240,794	259,585	238,518	207,130	237,363	212,798	1,957,608
WMATA	6,710,201	6,717,554	7,742,372	6,320,579	6,005,122	5,957,138	5,915,679	8,001,329	8,047,711	7,856,235	7,621,634	7,772,694	7,491,352	85,449,399
All Agencies + VRE + WMATA	**11,734,722**	**12,211,235**	**13,721,520**	**11,319,600**	**10,542,940**	**10,264,948**	**10,490,656**	**13,392,042**	**13,699,332**	**13,133,458**	**12,434,391**	**12,736,957**	**12,882,480**	**146,616,761**

*Last 12 Months

Statewide Ridership Comparison: August Year-to-Year



Mode	2022	2023	2024	2025	2025 vs 2022	2025 vs 2023	2025 vs 2024
Virginia Agencies	4,137,810	4,500,435	4,891,914	5,178,330	25%	15%	6%
VRE	117,880	146,686	132,607	212,798	81%	45%	60%
WMATA	4,466,511	5,777,047	6,710,201	7,491,352	68%	30%	12%
All Agencies + VRE + WMATA	**8,722,201**	**10,424,168**	**11,734,722**	**12,882,480**	**48%**	**24%**	**10%**

Virginia Breeze Ridership – August

In August 2025, ridership on VA Breeze routes totaled 5,158 which was:

- 180% higher than original estimates, and
- 11% higher than August 2024

For the month of August 2025, the VA Breeze contributed to a reduction of 221 metric tons of CO_2 equivalent emissions.

Valley Flyer:

- Ridership – 3% higher than August 2024
- Farebox Rev. – 2% higher than August 2024

Piedmont Express:

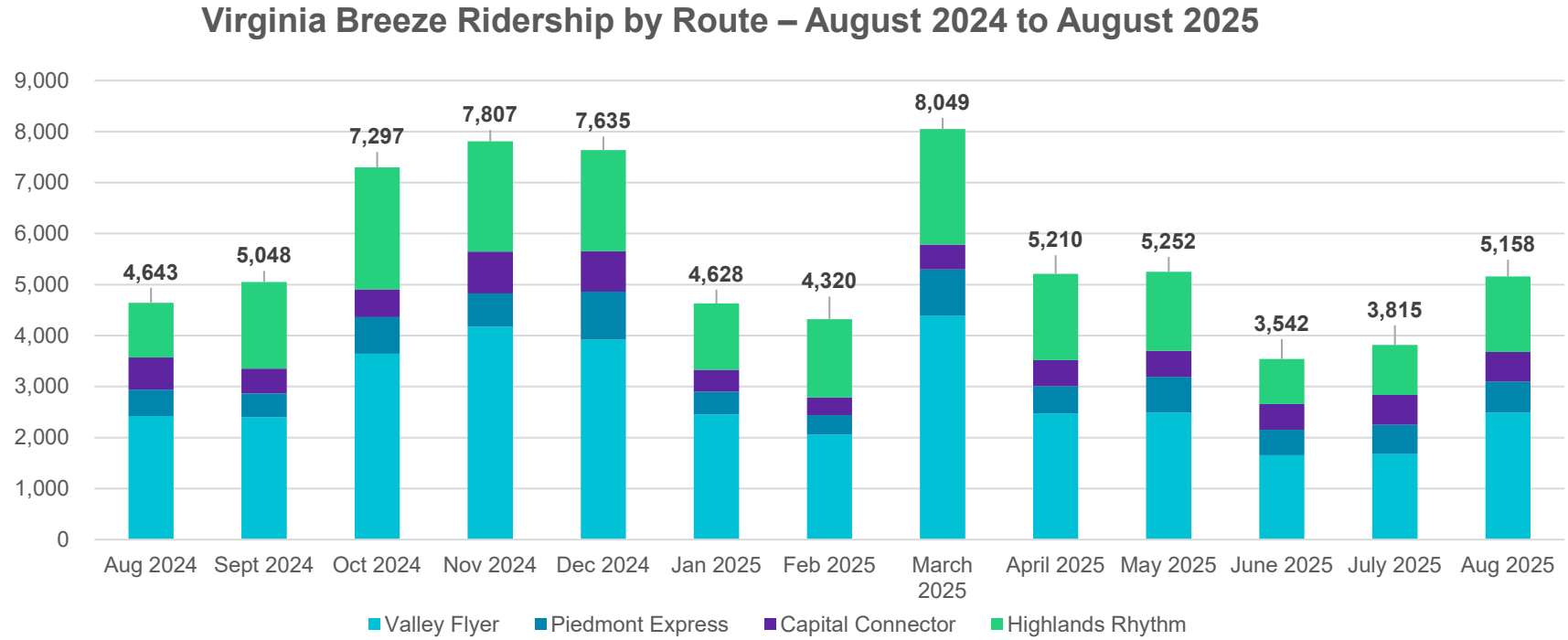
- Ridership – 17% higher than August 2024
- Farebox Rev. – 15% higher than August 2024

Capital Connector:

- Ridership – 8% lower than August 2024
- Farebox Rev. – 9% lower than August 2024

Highlands Rhythm:

- Ridership – 38% higher than August 2024
- Farebox Rev – 35% higher than August 2024



Route	Aug 2024	Sept 2024	Oct 2024	Nov 2024	Dec 2024	Jan 2025	Feb 2025	March 2025	April 2025	May 2025	June 2025	July 2025	Aug 2025	Total*
Valley Flyer	2,421	2,399	3,645	4,171	3,920	2,448	2,057	4,385	2,475	2,489	1,655	1,675	2,493	33,812
Piedmont Express	518	467	717	656	940	448	384	908	531	702	499	577	606	7,435
Capital Connector	631	483	545	816	790	432	345	490	513	508	504	585	581	6,592
Highlands Rhythm	1,073	1,699	2,390	2,164	1,985	1,300	1,534	2,266	1,691	1,553	884	978	1,478	18,444
All Routes	**4,643**	**5,048**	**7,297**	**7,807**	**7,635**	**4,628**	**4,320**	**8,049**	**5,210**	**5,252**	**3,542**	**3,815**	**5,158**	**66,283**

*Last 12 Months

DRPT Next Stop: 2030

Create a positive impact on the Commonwealth

- From September 25-26, Human Services Program Manager Jess Maffey provided an update for the Virginia Department for the Blind and Vision Impaired and the Senior Services of Southeastern Virginia on the underway Coordinated Human Services Mobility Plan.
- On September 30, Northern Virginia Transit Planning Manager Amy Garbarini, presented on DRPT and NVTC's I-66 Needs Assessment Update with NVTC staff to the National Capital Region Transportation Planning Board Regional Public Transportation Subcommittee.
- On September 30, DRPT delivered two presentations at the Charlottesville-Albemarle MPO and Staunton-Augusta-Waynesboro MPO semi-annual joint Policy Board Meeting. Rail Planning and Data Manager Taylor Holden provided a Rail Division and Rail Plan (focusing on freight) presentation. DRPT also presented on this topic at the annual Virginia Railroad Association Conference in October. Chief of Public Transportation Zach Trogdon presented on transit accomplishments and priorities for Virginia.
- On October 2, DRPT met with Giles Health and Family to provide technical assistance on the process to become a formal public transportation provider for the County. The Giles County Board of Supervisors asked Giles Health and Family to undertake this process.
  - Giles Health and Family is currently a Section 5310 (transportation for seniors and individuals with disabilities) funding recipient.
  - Expanding to public transportation would be consistent with some of the recommendations developed as part of Giles County's Transit Feasibility Study, which was completed in early 2025.
- On October 21, DRPT attended the State of Transit event at the Hampton Convention Center in Hampton. This meeting between Hampton Roads Transit, WATA, Suffolk Transit, and other regional transit leaders, policymakers, and business stakeholders explored the role of public transportation in supporting the Hampton Roads region.
- On October 24, DRPT Director of Statewide Transit Programs Grant Sparks and Director of Transit Planning Tiffany Dubinsky presented at the Virginia Transit Association's Lunch and Learn series on the Section 5311 rural funding program and challenges for rural transit agencies.

Cultivate a sustainable well-managed organization

- DRPT has hired Jason Shaw as the agency Deputy Director of Human Resources.

DRPT Next Stop: 2030

Convene with partners and stakeholders

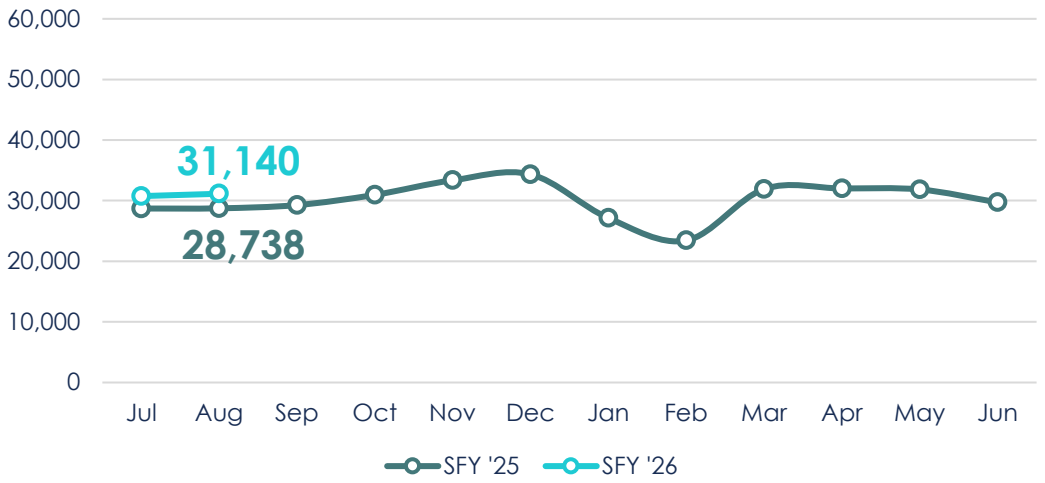
- On October 6, DRPT hosted a virtual meeting of the Transit Service and Delivery Advisory Committee (TSDAC), providing updates on the MERIT Capital and Operating Assistance Review and summarizing the recommended updated options.
  - DRPT shared the recommended MERIT program changes for the 45-day public comment period starting on October 7 and closing on November 21.
  - DRPT is hosting a webinar on November 12 to brief its transit partners on the proposed changes and answer any questions.
  - The final TSDAC meeting of the year will be held on November 24.
- Throughout October, DRPT leadership provided remarks at several ribbon cuttings and public meetings.
  - On October 20, Director Robinson gave remarks at the annual Northern Virginia Transportation Meeting, alongside representatives from VDOT, NVTC, NVTA, WMATA, and VRE.
  - On October 21, Director Robinson attended the SJ28 Joint Subcommittee on Northern Virginia Growing Needs of Public Transportation and the meeting of the Washington Metro Safe Commission.
  - On the same day, Deputy Director Mayton spoke at the GRTC LINK Broad Rock ribbon cutting at the T.B. Smith Community Center in Richmond; and Chief of Public Transportation Zach Trogdon spoke at ribbon cutting for the new VRE Manassas Park parking garage.
  - On October 29, Director Robinson attended the DMVMoves Task Force meeting; and on the next day, she spoke at the groundbreaking of the DASH (Alexandria) electric bus charging facility.

Virginia-Supported Monthly Ridership by Route SFY '26 vs. SFY '25

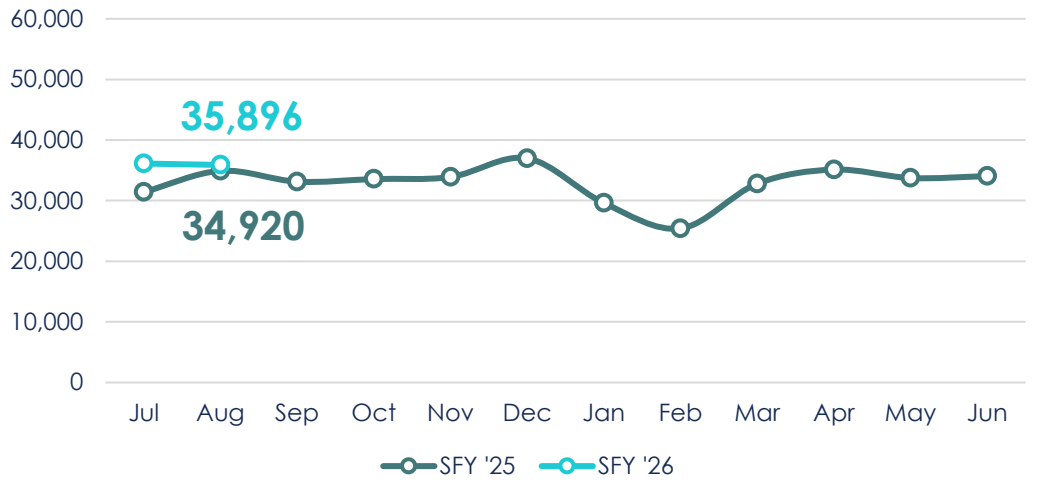
All four routes saw YoY growth.

SFY25: 1,451,276
SFY24: 1,384,665
+4.8% YoY

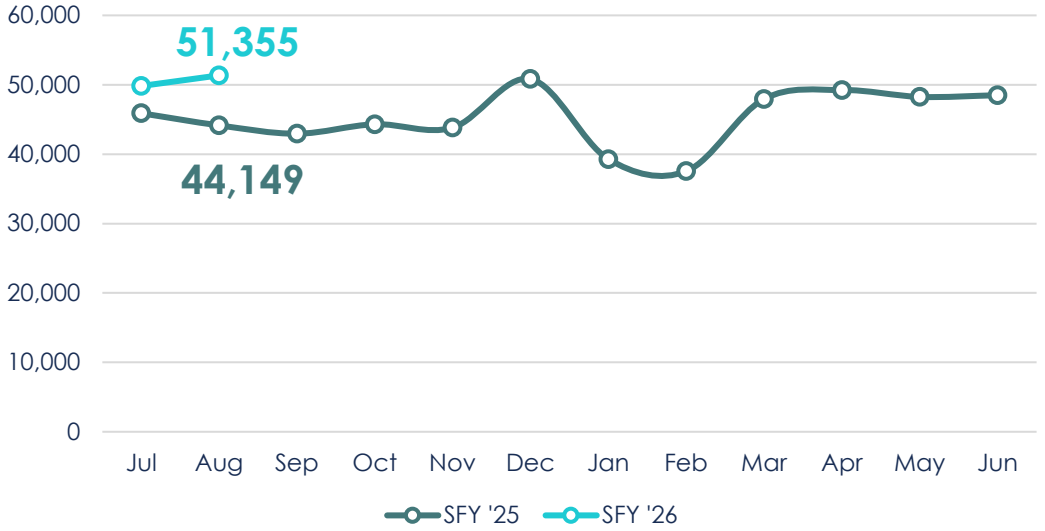
Route 46: Roanoke (+8.4%)



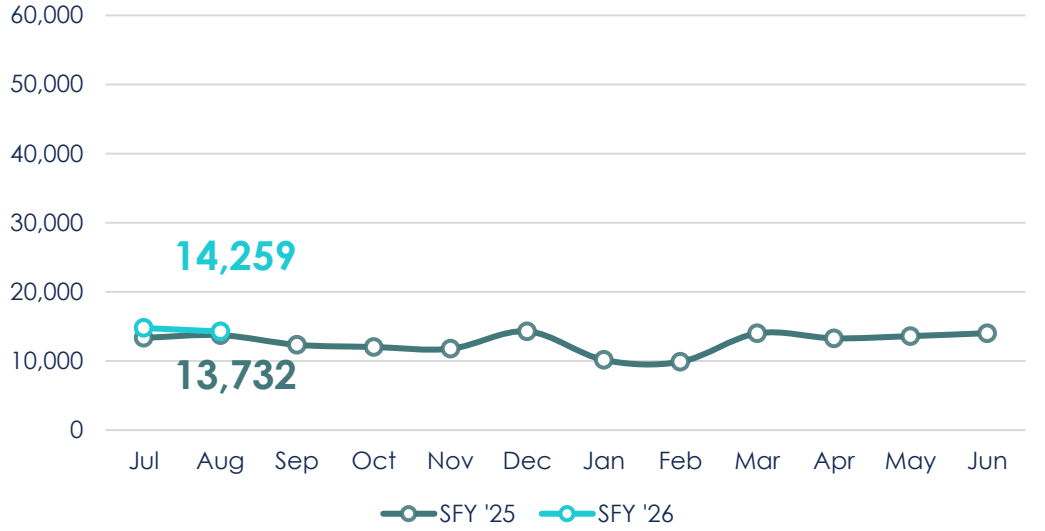
Route 47: Newport News (+2.8%)



Route 50: Norfolk (+16.3%)



Route 51: Richmond (+3.8%)



VPRA

Virginia & Comparable State-Supported Service Ridership

Normalized: Monthly Ridership ÷ Daily Trains

